

**DOWNTOWN INDUSTRIAL DISTRICT
BUSINESS IMPROVEMENT DISTRICT
BOARD OF DIRECTORS MEETING**

**January 22, 2013
MINUTES**

BOARD MEMBERS

Present: Dilip Bhavnani, Howard Klein, Matt Klein, Larry Rauch, Mark Shinbane

Absent: James Barich, Ernie Doizaki, Richard Gardner, Alexander Palermo, Bill Shinbane

STAFF: Estela Lopez, George Peterman, Jessica Whaley, Jessica Sweeney

CONSULTANTS: Ken Coelho; Don Steier

GUESTS: Senior Lead Officer Chris Jarvis, Senior Lead Officer Sam Yin, Arts BID Board Chairman Michael Tansey

I. CALL TO ORDER

Rauch called the meeting to order with a quorum at 10:03am. Introductions were made around the table.

II. PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS

III. APPROVAL OF MINUTES

M. Klein made a motion to approve the November 1, 2012 minutes, and H. Klein seconded. The Board unanimously approved.

IV. FINANCE

Coelho reviewed the Quarterly year end financial report with the Board:

Coelho reported for 2012 that there were a significant number of delinquent assessments received totaling \$81,280 of prior year assessments and \$117,638 in penalty fees. He added that for the first time in 4 years, CCEA did not have to use a line of credit and that we received notice from the City that the first disbursement of \$700,000 is forthcoming.

Coelho made two points about significant purchases by CCEA:

- 1. CCEA would be purchasing new radios to be shared between DID and Arts. The purchase cost would be approx. \$30,000. Leasing wouldn't make sense since DID has the funds to make the purchase. One-time account funds would be used and repaid with operating account funds from DID and Arts over the next five years.**
- 2. CCEA is looking into data storage and server issues and Estela and Ken have mapped out a strategy for updating the current system and future disaster recovery. Coelho stated that the cost would be \$16,000 for the first year, which includes hardware and set up, and \$6,400 for subsequent years. Rauch asked how quickly CCEA needs to be back up in the event of a disaster. Tansey asked what exactly we are backing up, what kind of data CCEA produces. Rauch noted that \$6,400 seems a bit high for a back up server. The board was not questioning the purchase of the hardware and server, but rather the back up system. The Board directed staff to review the disaster recovery needs and seek quotes for other alternatives.**

Shinbane made a motion to approve purchase of new hardware and H. Klein seconded. The Board unanimously approved.

V. OPERATIONS

Peterman recognized DID Public Safety Officer of the Year, Alejandro Aguilar and DID Maintenance Employee of the Year Antonio Naranjo. Rauch commended employees, as well as the entire DID safety and maintenance staff, for their exemplary work, success and cooperation with LAPD.

Peterman reported that BID public safety officers handled 2,543 incidents in November and 2,553 incidents in December.

Year-end totals for 2012 include 53,142 bags of trash collected; 607 instances of graffiti removed; 1,815 bulky items removed; and 653 weeded blocks in the District.

Check-In Center Expansion:

Lopez reminded members that in July CCEA expanded the Check-in Center to more than 1,100 bins. She added that on a daily basis, an average of 8-12 bins are available.

LAPD Update:

SLO Jarvis reported that crime is down in the area and commended the CCEA public safety officers for working with LAPD as a team. Jarvis added that the relationship between DID and LAPD is strong and works effectively for the benefit of the District.

VII. EXECUTIVE DIRECTOR'S REPORT

2013 Annual Planning Report

Lopez stated that she completed the 2013 Annual Planning report for DID that outlines the activities and expenses for the year and is ultimately approved by City Council. Bhavani moved, Shinbane seconded and the Board unanimously approved the 2013 DID Annual Planning Report.

Assembly Bill 5 (Homeless Bill of Rights)

Lopez reported that the LA Business Journal did an extensive story on AB5, the proposed Homeless Bill of Rights, which she would email to the Board later. She added that she was in contact with Assembly Speaker John Perez, who also represents Downtown, regarding the issue. AB5 is not yet scheduled for a hearing.

Possible Closure of Gladys Park and San Julian Park

Lopez reported that San Julian Park and Gladys Park, formerly funded by CRA, are at risk of being closed. Their scheduled closing date was to have been January 15, but funding was identified by the SRO Housing Corporation, which staffs the parks, to enable them to remain open until January 30. Councilman Huizar's office has asked if the BID could be responsible for opening and closing of Gladys Park (San Julian is not in our district). Steier stated that CCEA should require an MOU that indemnifies us if we are to consider doing this. Lopez said she would report back on the matter after further discussion with the Council office.

Skid Row Liquor License Project

Lopez stated that CCEA is going to take a look at how grandfathered liquor licenses have an impact on crime in our neighborhood and added that Councilman Huizar's office would be exploring this issue with CCEA. Lopez added that no other city as large as Los Angeles has taken this on, but several small and medium-size cities, such as Long Beach and Oakland, have done so.

VIII. NEW BUSINESS

Lopez asked the Board to look at their travel calendars and provide her dates during the 2nd, 3rd and 4th quarters that Board members would be unable to meet. Lopez said she would develop the quarterly meeting schedule based on availability.

IX. ADJOURNMENT- 12:59pm

